

BILLINGS CATHOLIC SCHOOLS BOARD MEETING

December 15th, 2021

4:00 PM

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St. Pat's BCS/BCSF Conference Room

Minutes

OPENING – This meeting will be recorded

Opening Prayer	Jenn
Attendance	<p>Rick McCann, Joe Sylvester, Nate Haney, Fr. Steve Zabrocki, Jason Mueller, Shaun Harrington, Angel Turoski, Jenn Beckwith, Bobby Beers, Lisa Bruno, Donovan Kelly, Toby Maack, Brittney Souza, Stella Ziegler, Adam Liberty, Michelle Trafton, Kathy Harris.</p> <p>Guests – See Sign in sheet for public comment guests</p>
Approval of Minutes	Minutes from 12/01/21 – Motion made by Jason and 2 nd by Donovan, Motion carries.
Public Comment Period	Transcript on File
COVID Data	<ul style="list-style-type: none">• UHC Data Charts –<ul style="list-style-type: none">▪ Shaun met with John Felton – discussed where status have changed and have not based on chart data. Three indicators have moved down to yellow; one indicator remains red.▪ 0–19-year-old case counts went up due to a small jump in high-school age – but overall count in the community is trending down.▪ Positivity rate and information coming from UHC is good and trending well.• BCS Data – thru 12/10/21<ul style="list-style-type: none">▪ Dec. 5th-11th 1 positive staff member case at ECE▪ This week so far is only 2 close contacts at SFC▪ Current guidance states when 3 indicators go yellow, we will move back to masking optional. If this happens in the coming week, Shaun will suggest following current guidance.▪ Shaun asked for permission to go to masking optional if indicators are all yellow next week, which would start January 3rd after Christmas break.▪ Nate suggested waiting for data on the 29th since it could change before students come back. Stella said it was best to make the choice based on data on the 22nd, and let parents know the change, with the caveat that if data goes back the other direction, things can change.▪ Shaun will clearly communicate with the families if there are changes.
Ad Hoc Committees	<ul style="list-style-type: none">• COVID Advisory Committee – Ashley<ul style="list-style-type: none">▪ Meeting took place last week – minutes have not been approved yet.

	<ul style="list-style-type: none"> ▪ Ashley touched on parent concerns about the bias on the committee and the make-up of the committee. She is working to get a doctor and other points of view. ▪ Parent survey has been drafted and was circulated at this board meeting. (It has not gone out for participation yet) ▪ Ashley reports that the overwhelming response in general is that parents don't feel they have any voice about their feelings being heard or say about masks, covid, etc. ▪ Ashley is seeking more subjective views and people who can listen to all viewpoints to be on the committee. ▪ Bobby explained direction of the sub-committee and the process of bringing things to the board. ▪ Members of the board expressed concerns that the survey was all about masking. ▪ Ashley will work on modifying the survey before it comes back to the board for approval. ▪ Committee discussed best way to send the survey out – it was advised to utilize the BCS Survey Monkey account. ▪ Discussion took place to understand the advisory committee and to solidify the boundaries around the parent survey. <ul style="list-style-type: none"> • President Search – Joe <ul style="list-style-type: none"> ▪ Bishop would like to participate but isn't available until January 12th. ▪ 4 candidates will start the screening process tomorrow with Joe and interview committee. ▪ If they only like 1 or 2 they will ask DHR for more candidates to talk to. ▪ Date for in-person interviews is not determined but should be clearer after initial screenings.
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COMMITTEES AND TASK FORCE REPORTS

<p>Business Committee No Meeting Next meeting: 11/30/21 and 12/14/21, 4:00PM</p> <p>Boardroom/Virtual</p>	<p>Nate/Joe and Shaun</p> <p><u>Final Approval Items</u></p> <ul style="list-style-type: none"> • July & August Financials – • July and August were reviewed at last night's business meeting, but there are things that still need to be fixed and clarified before recommending approval. <p><u>Discussion and Updates</u></p> <ul style="list-style-type: none"> • 19-20 Audit Questions • Jerry had no opposition to our questions. This is almost all wrapped up and a final report should be coming next time. • PPP 2 Forgiveness Application • Rick has signed and submitted this. Troy at the bank said they would work to have it past the bank stage by next week and hopefully finalized within a few weeks.
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	<ul style="list-style-type: none"> • 22-23 Foundation Support • Adam shared information with board that explained Foundation standing and how their contributions are determined for BCS. • Adam shared BACET distributions and trends of funds overtime. 4% of the three-year rolling average BACET Assets are for BCS. • Adam shared Mayfair data and went over the best and worst years of fundraising. • The Foundation board has approved a \$765,000 distribution to BCS for 22-23 only – The Foundation would like to make it clear that this is 2022-2023 only, and this can change in years to come based on internal numbers that will be presented in a similar way in future years. <p><u>New business</u></p> <ul style="list-style-type: none"> • Personnel Compensation • Numbers not finalized yet but should be able to look at a couple options next meeting.
<p>Strategic Enrollment</p> <p>Next Meeting: 12/21/21 – BCS Conference Room – 4:00PM</p>	<p>Brittany</p> <p><u>Final Approval Items</u></p> <ul style="list-style-type: none"> • <p><u>Discussion and Updates</u></p> <ul style="list-style-type: none"> • Meeting Report – • First meeting was held and 2nd meeting will be on the 21st. • Tuesdays and Thursdays (opposite Tuesdays of Business meetings). • Brittney has project phases, and the committee is in the initial stage to work on roles for the committee and plan their scope of wrk. • Phases to follow are planning, execution, monitoring and controlling, and closing. • Short-, mid-, and long-term goals were laid out and need to be decided on where to focus time and effort. • Brittney explained her thought process for how to plan and use the committee with some details to come/needng clarification.
<p>Education</p> <p>Next meeting: Pending</p>	<p>Jenn/Danielle</p> <p><u>Final Approval Items</u></p> <ul style="list-style-type: none"> • <p><u>Discussion and Updates</u></p> <ul style="list-style-type: none"> • Danielle and Angel wrote a grant for smartboards for the entire diocese– it was approved. Over \$300k for equipment and installation. • The grant ensures that all BCS smartboards are new within the last year.
<p>Technology</p> <p>Next meeting: Pending</p>	<p>Toby/Bruce</p> <p><u>Final Approval Items</u></p> <ul style="list-style-type: none"> •

	<u>Discussion and Updates</u> <ul style="list-style-type: none"> •
Catholic Culture Next meeting: Pending	<u>Final Approval Items</u> <ul style="list-style-type: none"> • <u>Discussion and Updates</u> <ul style="list-style-type: none"> • Board member does need to step up to chair this committee, per Rick.
Facilities Task Force Next meeting: Pending	Joe <u>Final Approval Items</u> <ul style="list-style-type: none"> • <u>Discussion and Updates</u> <ul style="list-style-type: none"> • Broadwater Properties Sale • Bishop has signed the listing agreement and has been given back to realtor – for sale signs should be going up.

FOUNDATION REPORT

President	Adam <ul style="list-style-type: none"> • Langlas Contract for Elevator Project • Foundation is signing Langlas Contract and have proceeded with that. \$669k for Elevator portion of contract. This doesn't include Sacred Heart or Parking lot. • The estimate for the elevator has gone up \$169k from first quote. • Foundation has \$865k cash on hand for project right now. No outstanding pledges. • Adam is seeking in-kind gifts, especially for asbestos update.
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SCHOOL REPORTS

Billings Central Catholic	Shel –
Saint Francis Catholic	Deb and Jim –
Early Childhood Center	Michelle –
President	Shaun <u>Final Approval Items</u> <ul style="list-style-type: none"> • <u>Discussion and Updates</u> <ul style="list-style-type: none"> • <u>No other updates – see beginning of minutes.</u>

UPCOMING DATES:

Next School Board Meeting:

January 5th, 2022 @ St. Pat's/Virtual – 4:00

Executive Session:

Yes

Motion made by Jason and 2nd by Stella, motion passed.