

# BILLINGS CATHOLIC SCHOOLS BOARD MEETING

September 20, 2023 at 4:00pm

BCS/BCSF Board Room

## Approved Minutes

Opening Prayer	Fr. Steve
Attendance	Andrew McDonald, Joe Sylvester, Toby Maack, Mark DeHart, Mark DeBourg, Tyler Wiltgen, Christine Harris, Rick McCann, Adam Liberty, Fr. Steve Zabrocki, Lisa Bruno, Jenn Beckwith, Leslie Schaff, Peter Hamilton  Leah Gibson, Danielle Watson, Heather Mueller  Absent: Bobby Beers
Meeting Minutes	Mark DeBourg made a motion to approve the meeting minutes from June 21 <sup>st</sup> . Mark DeHart seconded the motion, and it was approved unanimously.  Tyler made a motion to approve the meeting minutes from August 16 <sup>th</sup> . Leslie seconded the motion, and it was approved unanimously.

## PRESIDENT'S REPORT

BCS President	Andrew The board survey is available. Please complete it before 09/29/2023. Special thanks to Danielle for wonderful PIR days to kick off the school year, and to Kathy Harris for a successful Running on Faith. Enrollment down slightly (23 students) from what was projected, though still up from last year. Donors have come forward, wanting to update Urbaska field at Rocky for Central to use as a softball field. Andrew, Adam, and the donors are working with Bob Wilmouth at Rocky to finalize a deal. The annual report was published, and special thanks to Adam and the Foundation for their teamwork on that. The diocese responded regarding the ERC funds and instructed the schools not to pursue or apply for them. Work has begun to strengthen the counseling department between all buildings. Nolan and Andrew will attend a crisis response training in October, and programs and speakers will be brought to the schools. A Rams Day of Giving project was submitted to help fund this initiative. Round Table and Turn the Table events are coming up. The men's event, Round Table, is on September 27 <sup>th</sup> . The women's event, Turn the Table, is on October 25 <sup>th</sup> .
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## FOUNDATION REPORT

BCSF President	Adam Ram's Day of Giving is Thursday, October 12 <sup>th</sup> . Projects have been submitted by teachers and staff. Foundation Board Orientation is September 29 <sup>th</sup> at HDR Engineering. Planning continues for the BACET 50 <sup>th</sup> anniversary celebrations. The latest edition of the Cornerstone newsletter was mailed out last week. Welcomed five new members, Shanna Tourtlotte, Eddie Avila, Patrick Beddow, Aleksei Grosulak, and Caitlin Corson.
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## ADMINISTRATION REPORT

BCCHS	Andrew spoke with each of the building administrators, and all said they are excited to be back, fully staffed and in their routines. Andrew did mention that ECE is looking to hire a janitor.
SFCP	
SFCU	
ECE	
<b>COMMITTEES AND TASK FORCE REPORTS</b>	
Finance Committee Next meeting: 17th 4:00 p.m. BCS Boardroom	Rick: Andrew informed the committee that some of the budget projections are off after the beginning of the year, namely to the enrollment and insurance numbers. Rick moved to approve July's financials and Jenn seconded the motion. It was approved unanimously.
Tech Committee Next Meeting: 10/03/23 3:30pm	Toby: The committee has not met since the last board meeting. Next meeting is October 3 <sup>rd</sup> .
SEM Committee Next Meeting: October 2 <sup>nd</sup>	Lisa: The committee has not met since the last board meeting, as their normal meeting date fell on Labor Day.
Facilities Committee	Joe: Joe mentioned the last committee meeting had great participation. They are looking for simple, cost effective ways to be more energy efficient, including upgrading the gym lights at Central. This will cost about \$20k, but there are rebates available. The furnaces at the ECE building will be replaced in October. They are also working with local engineers to obtain an energy audit. This will help obtain additional rebates and grants available.
Governance & Nomination Committee Next Meeting: 10/12/2023 4:00pm	Jenn: Jenn thanked the board for their feedback on the content for the bylaws. She and Ana are working on formatting them now. Next, they will focus on recruiting new board applicants. She mentioned that, specifically, they want to attract individuals who are not BCS parents, but who want to give back and still be involved.
Mission & Catholic Identity Next Meeting: TBA	Fr Steve: Father Steven mentioned the committee met last week. Their focus is on retreats for students now that COVID has subsided. Also, they want to develop ways parents can be more involved in both their parish and the schools.

## LEARNING OPPORTUNITY

Learning/Reflection	Danielle: Danielle presented information on accreditation to help clarify the purpose of it. She encouraged any board member who has students at Central to complete the survey, as that is the first step to establishing the process. St. Francis completed their accreditation last year, good for six years.
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### CHAIR REPORT

Chair	Joe Joe again reminded board members to complete the survey. He said there will also be discussion in future meetings regarding performance evaluation and the committees' quarterly goals.
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The meeting adjourned at 4:50 pm.

**Executive Session: No**

**Next Board Meeting:** October 18, 2023, 4:00 pm, BCS Board Room