

# BILLINGS CATHOLIC SCHOOLS BOARD MEETING

March 20, 2024 at 4:00pm

BCS/BCSF Board Room

Opening Prayer	Joe Sylvester
Attendance	Andrew McDonald, Joe Sylvester, Toby Maack, Mark DeHart, Mark DeBourg, Christine Harris, Rick McCann, Fr. Steve Zabrocki, Peter Hamilton, Bobby Beers, Leslie Schaff, Lisa Bruno, Tyler Wiltgen, Adam Liberty, Nolan Trafton, Danielle Watson Heather Mueller, Leah Gibson Guests: Sophie Hall (Treasurer for Student Council), Ana Mayorga, Jason Mueller, BCS parents (Laura Prill, Ollin Kulaga, Dan Reas, Jen Reas, Kristin Kulaga, Jeff Martin, Molly Reas) and students Absent: Jenn Beckwith
Meeting Minutes	Rick made a motion to approve the meeting minutes from February. Peter seconded the motion. The motion passed.

## BASEBALL COMMITTEE REPORT

Public Comment Period	Public comment was invited to the meeting and several parents and teachers attended to show support for adding high school baseball as a sport at Central. Kristin Kulaga, high school teacher and BCS parent, spoke to indicate her support and volunteer to help raise funds, clean up the field, and organize other volunteers. Dan Reas, BCS parent, echoed Kristin's remarks.
Baseball Ad-hoc Committee	Bobby stated that the committee determined it would cost about \$150k for the first three years to add baseball to the lineup at Central and the target start date would be spring 2025. The cost includes coaching, uniforms, field maintenance and travel costs, among other things. The city has been very accommodating and has said Central will use Optimist Park for their practice field. Once approved, fundraising would begin and the first half would need to be raised by September 1, 2024 and the remainder pledged for payment by June 1, 2025. After the third year, it would be part of the overall school budget and funded like any other sport. The committee feels there is a large amount of support for baseball in the BCS community and that donations won't be hard to get. The school will coordinate with the Foundation to establish a fundraising strategy. <ul style="list-style-type: none"><li>• Tyler made the motion to add high school baseball at Central for spring 2025 pending \$75k received by September 1, 2024 and the remainder in commitments by June 1, 2025. Rick seconded the motion and it passed unanimously.</li></ul>

## FOUNDATION REPORT

BCSF President	Adam: Adam thanked everyone who attended and volunteered for the Saint Francis Art Gala. Funds raised exceeded \$30k. Also, Stella Ziegler had established a scholarship to honor her late husband, Ziggy, and the scholarship just exceeded its goal of \$100k. This will fund two scholarships: one for K-8, one for high school. Mayfair planning is going strong, and the Foundation is requesting auction item donations. Adam has sent out an audit RFP for the fiscal-year-
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	<p>ending 2024. Urbaska field is ready for use and the first softball game is on Thursday, March 28<sup>th</sup>.</p> <p>Adam and Andrew have been working together and discussing the future of BCS. They would like to interview a third-party consulting firm to help them determine the next steps. This may include collecting data from parents, staff, and the community. It may also include examining the governances of the Foundation and school boards, as well as possible facility recommendations. They asked the board for an exploratory committee to interview these firms.</p> <ul style="list-style-type: none"> <li>• Bobby made the motion to form an exploratory committee. Mark DeHart seconded the motion and the motion passed.</li> </ul>
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**SCHOOL'S REPORT**

<p>BCS President</p>	<p><b>ECE:</b> The preschool is holding Parent/Teacher conferences this week. They are also working on a plan to help retain preschool students going into Kindergarten. Registration for next year is nearing capacity, with 8 out of 10 classes full and the daycare full. The summer program is also nearing capacity.</p> <p><b>SFC:</b> The 7<sup>th</sup> grade retreat is coming up soon. Mrs. Colloton won the One Class At A Time award this week from the local news station.</p> <p><b>BCCHS:</b> April 10<sup>th</sup> is going to be a Day of Service for high school students. They will also participate in another 24 hour Adoration Challenge before Easter. The girls' basketball team is State Champs, and the spring sports have begun. This includes softball, in which five 8<sup>th</sup> graders will be participating. The high school musical was a big success as well.</p> <p>Andrew also mentioned that the Admin Leadership team met last week. During the meeting, they discussed support for new teachers. They also discussed determining roles and responsibilities for each staff member.</p> <p>The Facilities Committee is meeting with McKinstry on April 8<sup>th</sup> to go over their report.</p>
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**COMMITTEES AND TASK FORCE REPORTS**

<p>Tech Committee Next Meeting: April 2nd</p>	<p>Toby: The committee will meet in April.</p>
<p>SEM Committee Next Meeting:</p>	<p>Andrew: The committee is scheduled to meet with Corner Booth Media on May 29<sup>th</sup> to discuss enrollment and marketing strategies. The cost of this would be \$7500. They need the board's approval of the meeting and cost.</p> <ul style="list-style-type: none"> <li>• Andrew made the motion to approve the committee meeting with Corner Booth Media and the cost of \$7500.00. Bobby seconded the motion and it was approved unanimously.</li> </ul>
<p>Facilities Committee</p>	<p>Joe: The committee met with lighting experts to get another bid, as the first one seemed high. The high school is still working on the solar project.</p>
<p>Governance &amp; Nomination Committee Next Meeting: April 3rd</p>	<p>Leslie: The committee will meet April 3<sup>rd</sup> to go over school board member applications. They plan to interview potential candidates on April 19<sup>th</sup>. On June 26<sup>th</sup>, board members should plan for the annual Board Retreat for the full day. The committee also updated the Nominations Policy and looked to the board for a vote.</p> <ul style="list-style-type: none"> <li>• Andrew made the motion to approve the Nominations Policy. Peter seconded the motion and it was approved unanimously.</li> </ul>

<p>Mission &amp; Catholic Identity Next Meeting:</p>	<p>Bobby: Bobby reminded the board of the speaker, Chris Stefanick, coming to the schools this week. He will speak to students and parents on Thursday and to staff on Friday. Bobby also updated the board on Search, saying it was a great time and special thanks to Jared and Mallory Harris for their work putting it together.</p>
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<p>Executive Committee</p>	<p>Andrew Andrew asked for a vote on two policies, Student Accommodation and School Safety Plans. There was a grammatical change needed for the title of the School Safety Plans Policy</p> <ul style="list-style-type: none"> <li>• Toby made the motion to approve both policies with the grammatical error corrected. Rick seconded the motion, and it was approved unanimously.</li> </ul>
<p>Finance Committee Next Meeting: April 9th</p>	<p>Rick The January financials were reviewed and approved by the committee. Rick also mentioned that the committee will review the annual budget draft at the May meeting.</p> <ul style="list-style-type: none"> <li>• Rick made the motion to approve the January financials. Peter seconded the motion, and it was approved unanimously.</li> <li>• At 5:01 pm, Andrew made the motion to move into an executive session. Rick seconded the motion and it was approved.</li> <li>• At 5:13 pm, the board moved back into open session. Rick made the motion to approve an audit done on the account in question. Toby seconded the motion, and it was approved unanimously.</li> </ul>
<p>Closing Prayer</p>	<p>Mark DeBourg offered the closing prayer.</p>
<p>Executive Session</p>	<ul style="list-style-type: none"> <li>• Joe adjourned the meeting at 5:14 pm and moved into a second executive session.</li> </ul>

**Executive Session: YES**

**Next Board Meeting: April 17 4:00 pm**