

BILLINGS CATHOLIC SCHOOLS BOARD MEETING

May 20, 2026 at 4:00 pm

BCCHS Library

Opening Prayer	Andrew
Non-Voting Members/Guests Present	Leah Gibson, Adam Liberty, Mac McCann, Heather Mueller, Jason Mueller, Krista Wahl, Nolan Trafton, Michelle Trafton
Meeting Minutes	Mark made the motion to approve the March minutes. Lisa seconded the motion, and the motion passed.
Learning Moment	BCCHS Theology teacher, Krista Wahl, spoke about the NCEA Conference she attended in Minneapolis in April. She thanked the board for the opportunity to go to these conferences, as they reiterate what they are teaching in their classrooms. She mentioned the collaboration that takes place during and after the conference, as it is for teachers of any subject, not just religion.
BCSF President	Adam: Mayfair has wrapped up and preliminary gross revenue sits at \$976,801 so far. That includes \$335k for Special Projects. Additional fundraising efforts will be launched to continue to raise funds for the Special Project. Right now, the Foundation is working on the One-Ask to go out to businesses at the beginning of the fiscal year. They are also working on their 2025 year-end audit and 2026-27 budget.

ADMINISTRATION REPORT

BCS President	Andrew: This year's graduation ceremony is Sunday, May 24 th at 6:00 pm and Andrew asked that board members be present to help hand out diplomas. Andrew and Nolan have received multiple requests and inquiries about 8 th graders participating in high school sports, since MHSA now allows it. They collaborated with Mike Ryan and Jim Hawbaker to draft a policy that would allow 8 th graders to participate. Board members were divided in their opinions and after a lengthy discussion, the issue was tabled with Andrew agreeing to draft a policy that would prohibit the participation of 8 th graders in high school sports so that the board could review both sides of the issue before making a decision.
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COMMITTEE REPORTS

Operational Vitality Next Meeting: June 9th Ad-hoc Facilities Next Meeting: TBD	Leah: The committee reviewed the 26-27 school year budget. She noted that tuition continues to be the main driver of revenue, but that ACE Scholarships, as well as Foundation and parish support are integral to the sustainability of the schools too. Personnel expenses make up over ¾ of the total expenses for the schools, as that includes salaries, insurance, and benefits. The budget has a projected narrow surplus of \$19k, less than 0.2% of the operating budget. • Ron made the motion to approve the 26-27 budget. Mark seconded the motion, and the motion passed. Steve's Auto: Andrew presented the current standings of the board reserve account in preparation of purchasing the parking lot across the street from Central. The diocese would prefer the school not transfer funds to the Foundation directly, as it could be interpreted that the diocese is part owner.
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	Instead, the Foundation is willing to use the 2025 Mayfair overage funds, due to be paid on July 1st, and use that toward the purchase. Other financing scenarios were again discussed. • Pete made the motion to approve Andrew to draft a letter to the Foundation requesting the 2025 Mayfair overage funds be used in the purchase of the lot. Joe seconded the motion, and the motion was approved. • Ron made the motion to allow the business office to withdraw up to \$300k from the board reserve account to aid in the purchase of the lot. Erika seconded the motion, and the motion passed. Mac discussed the maintenance projects that have taken place in the last year since he took over as Facilities Director. He also detailed some of the upcoming projects that will take place this summer while school is out, including a new intercom system at St. Francis, new flag pole at Central, and painting at both buildings.
Mission & Catholic Identity Next Meeting: TBD	Mary/Andrew: A new podcast was recorded and uploaded and they encouraged everyone to listen and share it.
Academic Excellence Next Meeting: TBD	A new Artificial Intelligence (AI) Policy was shared with the board detailing the intended purpose, prohibited uses, and employee responsibilities. • Lisa made the motion to approve the AI Policy as written. Mary seconded the motion, and the motion passed.
Governance & Leadership Next Meeting: TBD	Leslie: The committee won't meet again until school starts back in the fall.
Board Discussion	Jenn asked that board members think about who they would like to nominate as the next Board Chair and Vice Chair. Those will be elected at the board retreat next month.

Executive Session: NO

Next Board Meeting: June 22, 2026 BOARD RETREAT- Location TBD

Name	8/20	9/17	10/16	11/19	12/17	1/21	2/18	3/18	4/15	5/20	6/17
Jenn Beckwith	X	X	X	X		X	X	X		X	
Lisa Bruno	X	X	X	X		X	E	X		X	
Erika Burke	X	X	X	X		X	X	X		X	
Mark DeHart	X	E	X	X		X	X	X		X	
Jon Forte	X	X	X	E		X	X	X		E	
Peter Hamilton	X	X	X	X		X	X	E		X	
Andrew McDonald	X	X	X	X		X	X	X		X	
Mary Pankratz	X	X	X	X		X	X	X		X	
Leslie Schaff	X	X	X	X		X	X	X		X	
Joe Sylvester	X	X	X	X		X	X	X		X	
Shanna Tourtlotte	X	X	X	X		X	X	X		X	
Ron Yates	E	X	X	X		X	X	X		X	
Fr. Steve Zabrocki	X	E	X	X		X	E	X		X	